

## ISSUE AND RENEWAL OF CERTIFICATES AND ELECTRONIC TIMESTAMPS

### - APPLICATION FORM -

<b>SCHEDULE A – Local Registration Authority (LRA) details</b>							
LRA N° (Local Registration Authority)							
company/name (last, first, middle)							
registered office: city		region		zip code			
address							
tax code		vat number					
<b>SCHEDULE B – Holder details</b>							
Mr./Mrs.: name			surname				
born in: city		region		gender	M   F		
state of birth			nationality				
date of birth		tax code		Vat number			
residential address: city		region		zip code			
address							
<b>Holder contacts</b>							
email							
certified mail							
phone		fax					
mobile 1							
mobile 2 to receive notices and communications from the Certification Authority through text (only if different from Mobile 1):							
<b>Valid I.D. Document (please also attach a copy of the I.D. Document)</b>							
Type of I.D. Document							
I.D. Document number			date issued				
Place of issuance			expires on				
<b>Schedule C – Supply and pricing</b>							
<input type="checkbox"/>	issuance	_____	N°	_____	€	_____	
<input type="checkbox"/>	issuance	_____	N°	_____	€	_____	
Delivery charges to be added to the total price of the supply			€	_____	<b>Excluding VAT</b>		
<b>Total price before VAT</b>		€	_____	<b>Total price including VAT</b>		€	_____
<b>Schedule D – Terms and conditions of the supply</b>							

- 1) The supply of what is required by the Holder shall be effected by Namirial to the terms and conditions specified in this application form, in its General Terms and Conditions ([Mod.NAM CA01](#)) and on the basis of the technical specifications set out in the Operative Manual, in the CPS and in the Terms and Conditions for Use, documents that are incorporated herein called unless specifically and expressly waived.
- 2) The Holder acknowledges and agrees that the Certification Service Provider shall be entitled to suspend and/or revoke the Certificates issued to the Holder at any time, whether the Certificate issuance conditions no longer exist.
- 3) The Holder acknowledges and agrees that the sending of the application form implies full acceptance of these General Terms and Conditions, the Operative Manual, the CPS and the Terms and Conditions for Use, which will be fully effective binding to the same Holder. This Application form, with these General Terms and Conditions, the Operative Manual, the CPS and the Terms and Conditions for Use are integral parts, substantial and inseparable of a single contract and thus must, therefore, be read and interpreted.
- 4) For definitions of terms used in this application form is referred to in Article. 1 (Definitions) of the General Terms and Conditions ([Mod.NAM CA01](#)).
- 5) The issue, namely, the renewal of the Certificates and/or of the Electronic Time Stamps, by Namirial or LRA, will take place only in the event of a positive outcome of the necessary preventive checks. Namirial is not in any way forced to the issue, namely, the renewal of the Certificates and/or the Electronic Time Stamps. The failure to issue, namely, renewal - for whatever reason - what is required, will not create any obligation to refund or compensation against Namirial.

#### NAMIRIAL SPA

Registered office, management and administration 60019 Senigallia (AN) - via Caduti sul Lavoro, 4  
 Tax Code/REG. REGISTER OF COMPANIES OF ANCONA no. 02046570426 – VAT no. IT02046570426 – SHARE  
 CAPITAL. € 6.500.000,00 fully paid-up  
 Tel. 07163494 s.a. - Fax 199.418016 - [info@namirial.com](mailto:info@namirial.com) - [www.namirial.com](http://www.namirial.com)



6) The use of the Certificates shall be ensured through the Authentication Credentials, which are solely known by the Holder. The Certification Service Provider shall provide the above credentials digitally, in the manner set forth in the Operative Manual, the CPS, the Terms and Conditions for Use, or in a different manner agreed with the Holder. The above credentials shall also be entered by the Holder during the issuance of the Certificate.

7) The Holder declares he/she is aware that in the case of conflict between the provisions of this application form and those of the General Terms and Conditions, the former shall prevail.

8) All the prices set forth in this application form shall be understood excluding the current VAT and shall be paid by the Client as follows:

	Payment deadline	Terms of payment
During the issuance or the renewal		
Further conditions agreed		
<b>BANK ACCOUNT DETAILS ON WHICH THE CLIENT SHALL MAKE THE BANK TRANSFER</b>		
BENEFICIAL	BANK	BRANCH
		IBAN

The invoice shall be issued Namirial or the LRA specified in the previous Schedule A – LRA Details and registered to the Holder.

#### Schedule E – Self-certification and signing by the Holder

the undersigned holder: name		last name	
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aware of the sanctions provided for by the law in the case of false statements, false documents, use or presentation of documents containing data which are false or no longer true, declare under his/her own responsibility that all the information indicated in the previous Schedules B and C of this application form is accurate and truthful.

Place \_\_\_\_\_

Date \_\_\_\_\_

Holder's signature

#### Schedule F – Identification of the Holder (to be completed by the Registration Authority Operator - RAO)

the undersigned RAO: name		last name		RAO N°	
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declare under his own responsibility that the details of the Holder indicated in previous Schedules B and C of this application form are consistent with those set out in the original of the identity of the Holder as well as the further documentation produced by the latter.

Place \_\_\_\_\_

Date \_\_\_\_\_

RAO's signature

The Holder agrees to have fully read and understood the meaning of and expressly accept provisions NO. 2 and 5 of the previous Schedule D; and provisions contained in the following articles of the General Terms and Conditions (Mod.NAM CA01\_ENG): Art. 2 (Structure of the Contract); Art. 3 (Subject); Art. 4 (Formation of the Contract); Art. 5 (Hardware e software required); Art. 6 (Validity and renewal of Certificates); Art.7 (Revocation and Suspension of Certificates); Art. 8 (Duration of the Contract); Art. 9 (Fee and invoicing); Art. 10 (Obligations and liability of the Holder); Art. 11 (Warranties); Art. 12 (Obligations and liability of the Certification Service Provider); Art. 13 (Express Termination Clause); Art. 14 (Termination by Holder and information in accordance with Directive 2011/83/EU ); Art.15 (Miscellaneous); Art. 16 (Governing law); Art. 17 (Jurisdiction); Art. 18 (Amendments to the Contract) and Art. 19 (Termination of the activity of the Certification Service Provider).

Place \_\_\_\_\_

Date \_\_\_\_\_

Holder's signature

#### CONSENT TO THE PROCESSING OF PERSONAL DATA

The undersigned, having received from NAMIRIAL S.p.A. adequate information pursuant to art.13 of the Reg. EU 2016/679 (Mod.NAM GDPR03), in the role of interested party in the processing of personal data, gives the consent to the processing of personal data:

- for the purpose of concluding the contract to which the interested subject is a party, and also to perform the contractual benefits and to provide the services requested by the Customer or available on the portals managed by Namirial SpA or by intermediaries appointed by the same, including the supply activation through the one-time password sent via SMS or email or mobile apps, as well as for administrative and accounting purposes related to service contracts.

I AGREE (mandatory)

I DO NOT AGREE

We also inform you that Namirial adopted a video-identification system, used for the interested party identification and registration of the consent purposes, in order to the correct execution of the applications of the supply of goods or remote services, without the necessary personal presence.

I AGREE (\*\*)

I DO NOT AGREE

\*\* (mandatory for the conclusion of the contract or for the provision of the requested services only when video-identification system is used)

Place \_\_\_\_\_

Date \_\_\_\_\_

Holder's signature

**Schedule G – Credentials**

the undersigned holder: name

last name

After having, duly signed for acceptance this application form (Mod.NAM CA02), requires to receive the Authentication Credentials of the Certificate:

<input type="checkbox"/>	Digitally, through an encrypted PDF forwarded by email to the email address indicated on the previous Schedule B of this Application Form (in this case, the password to decrypt the PDF will be sent to the Holder via SMS to the mobile phone number previously filled in the Schedule B of the Application form)
<b>In case of remote signature</b>	
<input type="checkbox"/>	Virtual OTP (One Time Password)
<input type="checkbox"/>	OTP via SMS

**Place** \_\_\_\_\_**Date** \_\_\_\_\_**Holder's signature**